



RONALD McDONALD HOUSE®

Student Volunteer Program Guidelines

Welcome to the Ronald McDonald House! We are truly happy to have you volunteer your time to help make this a "home-away-from-home" for families with children being treated in Bay area hospitals. It takes many people to maintain this large household, and you will be a vital part of this team.

- You must be 14 years of age to volunteer.
- The completed application and this document must be returned before you begin your volunteer time. Applications for student volunteers under the age of 18 must have parental signatures.
- When you come in for your shift, you will put on your name tag and sign in the hours book. Find the Operations Assistant for the Day's direction and information.
- The Operations Assistant can fill out paperwork required by your school. Please do not remove your records from the hours book; we can provide you with a copy.
- Sign out at the end of your shift and have the Operations Assistant verify your time.
- If you need to leave the RMH property for any reason, let the House Operations Assistant know you are leaving and have your time verified. We are not responsible for knowing where you are going when you leave; those arrangements should be made with your parent or guardian.
- Cell phone usage will not be allowed during your shift.
- Student volunteers work 2 hours per shift in groups of two.
- You are expected to call the Program Assistant as soon as possible if you cannot work your shift. If you feel ill, have a fever, or have been in contact with anyone that has chickenpox, please do not come in.
- Wear comfortable clothing to work. You will be expected to dress appropriately. No short shorts or inappropriate wording on t-shirts. Closed toe shoes are required.
- We require our families to follow certain rules and you must do the same. It is your duty to clean up after yourself. You are expected to put away all items that you have used to accomplish your day's duties. You must be considerate of others at all times. A pleasant attitude is important.
- RMH staff has the right to ask you to sign out and go home if you are not following the guidelines, or lack motivation to complete your duties. There is always something to do and the Operations Assistant will direct you. When you need more projects, seek out the Operations Assistant.
- It is good to remember, no matter how menial the task, they all add up to the end result of a clean, comfortable, and relaxing "home-away-from-home" for our families. We hope you enjoy your volunteer time with us. Thank you for helping to make this "The House That Love Built".

I have read the above guidelines and agree to abide by them.

Student Volunteer signature: _____ Date: _____

I have read the above guidelines and agree that my child may perform volunteer service at the Ronald McDonald House.

Parent / Guardian signature: _____ Date: _____